

## American Councils: Alumni Internship Program 2024 - Host Organization Application

We are currently seeking **host organizations for Spring 2024** iteration of the program. The program connects highly motivated FLEX and YES alumni with host organizations across the globe. While the interns gain hands-on internship experience, receive professional development training, and a stipend covered by the U.S. Department of State Bureau of Educational and Cultural Affairs (ECA), the host organizations receive talented and globally-minded interns to work on tasks of their choice.

Program Overview:

- The internship is part-time (up to 20 hours per week) and lasts up to 3 months - anytime from **March to May 2024**.
- Internships can be held in-person, hybrid, or online.
- The internship placements should be suitable for undergraduate students with little to no prior work experience. Typically, interns work on entry-level tasks.
- It is designed to give younger alumni a kick-start in their professional careers and expand on their work experience and professional skills.
- Senior alumni are welcome to apply as Intern Supervisors and host an alumni-intern at their workplace, business, or organization.
- After a thorough evaluation process by American Councils staff, the selected interns are matched with a host organization based on their interests, skills, knowledge, and motivation. Host organizations have the option to interview the best candidates themselves.
- Participation in this program is cost-free. Host organizations are not required to provide a salary to the intern. Interns will receive a stipend covered by ECA to help cover their living expenses for the duration of the internship.
- Host organizations will be expected to provide instructions, guidance, and mentoring on a project or a task, meet weekly with the intern, provide opportunities for professional growth, and attend a short opening and closing event.
- The application is open to any organization around the world specializing in any field, however, there will be a higher demand for opportunities that are located in FLEX/YES countries:
  - Albania, Armenia, Azerbaijan, Bosnia and Herzegovina, Bulgaria, Czechia, Estonia, Georgia, Greece, Hungary, Kazakhstan, Kosovo, Kyrgyzstan, Latvia, Lithuania, Moldova, Mongolia, Montenegro, North Macedonia, Poland, Romania, Senegal, Serbia, Slovakia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan.
- Please note that we aren't able to cover international travel or accommodation expenses for the intern to travel to host organizations abroad.

The deadline to apply is **January 14, 2024**. For more information and to submit the application, please go to:

<https://www.surveymonkey.com/r/internshiphost>

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